



WICHITA STATE UNIVERSITY

UNIVERSITY RESEARCH/CREATIVE PROJECTS AWARD (URCA)

Award Dates: July 1, 2009 thru June 30, 2010 – Categories i and ii

GENERAL: URCA's are to retool or reestablish productive research/creative projects agenda. In areas where external funding is available, the URCA may be used as seed money to develop pilot data. Areas where access to external sources is limited may receive special consideration. Grants may be for up to \$4,500 awarded in two separate competitions: (i) for tenure-eligible faculty in their first or second year of probation to initiate research/creative projects, and (ii) for tenured faculty or probationary faculty in their 3rd (or more) year of probation. Proposals are reviewed by the Senate Faculty Support Committee. Requests for exceptions to grant terms and conditions may be considered.

ELIGIBILITY: Full time current tenured and probationary faculty members of WSU are eligible; distinguished and endowed professors, as well as temporary and visiting faculty, are ineligible. A faculty member may receive only one of the following in a fiscal year: an URCA, an Award for Research/Creative Projects in Summer (ARCS), a Multidisciplinary Research Project Award (MURPA), or a University LINK Award (ULINK). Faculty receiving URCA awards are ineligible in this competition for the following three years.

DEADLINES: Deadlines for fully completed applications for both categories is **December 12, 2008**.

PROPOSAL FORMAT: See "What to Submit" on the second page.

ALLOWABLE COSTS: Costs up to \$4,500 for salary of student/technical assistants, supplies, travel, equipment, duplication, communication, token compensation for subject participation in research/creative project, and legitimate subject expenses incurred as a result of participation. Free or reduced cost services (i.e. health services to subjects involved in medical research) to the subject as a part of the research/creative project plan are acceptable. **The need for each item should be explained clearly; the roles of student/technical assistants must be clearly defined.** Costs **not** allowed include faculty salaries, materials readily available from the department; travel to present findings; course development; text book writing or typing; page, review, and reprint charges; dissertation preparation; food/catering service; gift certificates/cards. Allowable costs must be incurred during the grant period: July 1, 2009 thru June 30, 2010.

CRITERIA FOR EVALUATION: Soundness and significance of the proposed research/creative project; validity of approach or methodology; qualifications of applicant; adequacy of resources, and adherence to allowable costs.

AWARDS: Awards are made by the Associate Provost for Research from recommendations by the Faculty Support Committee and subject to availability of funds. Awards will be announced by mid-March 2009 to be effective no earlier than July 1, 2009.

FINAL REPORT: A final report with all data/manuscript(s)/product(s) generated is due in ORA on or before or September 1, 2010. The filing of the report is a precondition to any future award.

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WHAT TO SUBMIT

PLANNED PROPOSAL DEVELOPMENT: Indicate funding agencies identified for proposal submission upon completion of this project including a time schedule for submission; follow the guidelines of the indicated funding agencies in preparing the URCA proposal. Include the following items in narrative form attached to the completed and signed cover sheet:

PROJECT DESCRIPTION - The text needs to include enough detail about the project so that reviewers can assess the quality, feasibility and significance of the project. It should also be written in **plain language** and **limited to 5 pages** that include items a-f. Any page(s) exceeding the limitation will be removed before circulation to the reviewers.

- a. **Abstract.** Provide a brief narrative in non-technical language describing the project, its overall goals and specific objectives, and the approach/methodology to be employed.
- b. **Background.** Present the project to be addressed and the importance of the proposed project.
- c. **Methodology/approach.** Provide both a description of and a justification for the project. For research projects, this might include design, sample size, measurement techniques, instrumentation and data analysis. For creative projects, this might include an outline of the project, a sample of the material, a description of the plot and main characters, or evidence that the project reflects aesthetic investigation, e.g., slides, audio or videotape, written description. Include a timetable for accomplishing specific tasks. If student assistance is required, clearly delineate the activities of the faculty investigator and student.
- d. **Significance.** For research projects, describe the expected outcomes and their impact on current understanding, knowledge or practice. For creative projects, describe the significance of the project both to a particular field and to the arts and humanities in general; include relevant information on galleries, events, judges, juries, etc. For either type of project, describe how the project contributes to the applicant's professional development as a scholar.
- e. **Adequacy of resources.** Describe relevant experience, and what space, facilities and equipment are available. Provide evidence for access to facilities elsewhere if necessary to carry out the proposed research/creative project. For artistic endeavors, include information on galleries, events, judges/juries, etc.
- f. **Planned proposal development.** Indicate funding agencies identified for proposal submission upon completion of this project, and include a time schedule.

VITAE - Limit to 3 pages. Include date and institution of terminal degree, publications, and/or creative projects for the past 10 years (in print or accepted). The vitae must delineate the applicant's role in multi-authored citations (e.g., primary author, secondary author, principal investigator, co-principal investigator, data collection, data analysis, director, choreographer, etc.). Any page(s) exceeding the limitation will be removed before circulation to the reviewers.

BUDGET - Submit a detailed budget with an explanation justifying the amount requested under each category. See "Allowable Costs" section above. *If Student or Technical Assistant salaries are budgeted, the appropriate Fringes must also be budgeted.* If you do not know your Fringe Benefit rate or would like help with your budget, contact Debby Werth, debby.werth@wichita.edu, x6806.

SUPPORT DOCUMENTS - Include support documents, as appropriate.

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Application

NEW TENURE-TRACK FACULTY
(Under 2 Years Service)

OTHER TENURE-TRACK
(Over 2 Years Service)

NAME _____ myWSU# _____ DATE JOINED WSU _____

RANK/TITLE _____ DEPARTMENT/COLLEGE _____

TITLE OF PROJECT _____

AMOUNT REQUESTED _____ PROJECT PERIOD FROM _____ TO _____

Check appropriate box(es) if this proposal includes any of the items listed below. **The cost of animal care and costs of disposal of radioactive wastes and hazardous wastes/biohazards must be included in the proposal budget.**

Humans _____ * Animals _____ * Radioisotopes _____ * Biohazards _____ *

* Initial of Committee Chair or Director of Hazardous Materials Office

PRIOR URCA, ARCS, OR MURPA GRANTS: DATE: _____ AMOUNT _____; DATE _____

AMOUNT _____; DATE _____ AMOUNT _____; FINAL REPORT(S) FILED: YES ___ NO ___

PROPOSALS TO OUTSIDE AGENCIES (Last 3 Years):

TITLE (abbreviated)	AGENCY	DATE	AMOUNT	STATUS

APPLICANT: _____ DATE: _____

ENDORSEMENTS: (Chairs and Deans should provide written evaluative judgments of the project and its potential for faculty development.)

CHAIRPERSON: _____ DATE: _____

Comments (use additional page if necessary):

DEAN: _____ DATE: _____

Comments (use additional page if necessary):