

Consent Form Checklist
 Consent form **MUST** be on WSU departmental letterhead

	Yes	No	Comments
1. Is the general purpose of the study stated i.e., what is expected to be learned from the research?	<input type="checkbox"/>	<input type="checkbox"/>	
2. Is there a statement indicating why and how a subject was selected as a possible participant? Are the population and number of subjects identified?	<input type="checkbox"/>	<input type="checkbox"/>	
3. Are the procedures to be followed in the study clearly described (time, frequency, nature of information asked, observations, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	
4. Is there a statement of possible risks, discomforts or inconveniences that the Participants may reasonably expect?	<input type="checkbox"/>	<input type="checkbox"/>	
5. Are any substantial or likely benefits to subjects identified?	<input type="checkbox"/>	<input type="checkbox"/>	
6. Is subject confidentiality explained? (use of tapes, photos, data, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is any standard treatment withheld or alternative procedures available disclosed, <u>if applicable</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	
8. Are subjects' compensation or availability of medical treatment explained, <u>if applicable</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Is the subject's right to choose to participate indicated?	<input type="checkbox"/>	<input type="checkbox"/>	
10. Is contact information for the investigator indicated? If student research, is contact info for student included as well. For all research, is contact info for WSU Office of Research Administration included?	<input type="checkbox"/>	<input type="checkbox"/>	
11. Is there a statement that expresses that the Individual's signature indicates a willingness to participate?	<input type="checkbox"/>	<input type="checkbox"/>	
12. Is the subject's right to a written copy of the consent form stated?	<input type="checkbox"/>	<input type="checkbox"/>	
13. Are the appropriate signature and date spaces included?	<input type="checkbox"/>	<input type="checkbox"/>	
14. Has researcher furnished evidence of approval by cooperating agency for access to subjects, records, data sets, etc., <u>if applicable</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	